RODE AND NORTON ST PHILIP SCHOOL FEDERATION

Executive Headteacher: Mrs C Tommey

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There will be a Governors' meeting on Thursday **18th January 2018** at Rode First School
Convene in the hall at 6.00pm

Agenda

Confidential agenda items are identified and highlighted in red.

Item No.	Item	Who	Monitoring/ Evaluation Strategic Planning Accountability	Document on SLP
1.	Prayers, Welcome and Introductions, Apologies, Pecuniary Interests and Urgent Items	CWh	A	
2.	Minutes of meeting held on 7th December 2017	CWh	A	
3.	Matters arising from the meeting of: ○ Admission arrangements 2020/21 consultation working party ○ Publisation of FSM entitlement ○ Meeting with Parents re- wrap around care	CWh	M/E	
Governor Business				
4.	○ Pecuniary Interests ○ Governor Skills Audit ○ Governor Recruitment	SLN	A	✓
Quality of Teaching, Behaviour & Safety				
5.	NLW 3 – Play and Lunchtime provision	DV	M/E	✓
6.	Attendance	CT	M/E	✓
7.	Admissions September 2018 - update	CT	SP	
Pupil Achievement				
8.	○ Target setting: EYFS, Phonics, Year 2 and Year 4 ○ Pupil progress meetings and tracking grids	CT GM/KS	M/E	
Leadership and Management				
9.	SDP 2018	CT	A, M/E	✓
10.	Business Manager verbal updates: ○ GDPR ○ Crossing Patrol Recruitment ○ Inventory ○ Cleaning Audits ○ Website and social media ○ Schools Financial Value Standard Audit	SLN	 SP M\E A 	 ✓

Governors are expected to observe confidentiality as required by the Code of Conduct for Governors and to exercise prudence if contentious issues affecting the school arise outside governing body meetings.

	○ Clerks briefing			
11.	Joseph Neeld Trust	SP	A	
12.	Policies for review: ○ Play Policy ○ Critical Incident & Business Continutity ○ Freedom of Information ○ RE ○ Collective Worship	CWh	A	
	Standing items			
13.	Health & Safety ○ Fire Safety Inspections ○ Health and Safety Audits ○ Basement clearance at Rode	SLN	M/E, A	
14.	Safeguarding ○ Audit	CT	M/E, A	
15.	FLP update	CT	A	
16.	Governor Training	SLN	A	
17.	FRANS	DV		
18.	Pre-Schools	CT	A	
19.	Correspondence	CWh /SLN	A	
20.	Urgent items – *must be declared before the meeting starts*	CWh	A	
21.	Dates of meetings for the next academic year: Tuesday 20th February NSP Wednesday 14th March Rode Tuesday 24th April NSP Wednesday 16th May Rode Tuesday 12th June NSP Monday 9th July Rode			
22.	Meeting review – what have we done to benefit the children?	CWh	A	

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